



# KEYLIME LIMOUSINES

Serving the greater Raleigh-Durham Area



[www.Facebook.com/KeyLimeLimousines](http://www.Facebook.com/KeyLimeLimousines)

KeyLimeLimousines@gmail.com

(919) 819-4395

Today's Date: \_\_\_\_\_ Found us how? Referral, website, Facebook, drive by, other \_\_\_\_\_

Name: \_\_\_\_\_ Address \_\_\_\_\_

Contact # \_\_\_\_\_ (Home / Cell) Contact # \_\_\_\_\_

Email \_\_\_\_\_ Event \_\_\_\_\_

**Pick-up:**

Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ (am / pm)

Address: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

**Drop-off:**

End Time: \_\_\_\_\_ (am / pm)

Address: \_\_\_\_\_  
\_\_\_\_\_, \_\_\_\_\_

Any known destinations: \_\_\_\_\_

<b>Hourly Rate</b>	\$ _____.
<b>Total Time</b>	_____ hours
<b>Limo Rental</b>	\$ _____.
<b>Gratuity</b>	\$ _____ (20%)
<b>Total</b>	\$ _____.
<b>Deposited</b>	\$ _____.
<b>Total Balance Due</b>	\$ _____.

All balances due 30 days prior to contracted pickup.

This letter serves as a binding contract between Key Lime Limousines, LLC and \_\_\_\_\_. On Friday \_\_\_\_\_, \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ we will provide a chauffeured \_\_\_\_\_ limousine from the hours of \_\_\_\_\_ (am / pm) to \_\_\_\_\_ (am / pm). The limousine is scheduled to pick your group up at the pick-up address listed above. The price to rent the limousine for \_\_\_\_\_ hours/trips is \$ \_\_\_\_\_. A \$100 CREDIT CARD deposit will be charged upon reservation for limo rental outside of 30 days. Within 30 days of reservation the full amount must be paid. In the event of a cancellation within 30 days of your reservation date, NO refund will be given and the FULL AMOUNT will be charged to your credit card. If cancellation is before 30 days, the \$100 deposit will not be returned.

Balances are due thirty (30) days prior to contracted rental date. Reservations made within 30 days of contracted pickup must be paid in full at time of reservation. Any damages or need for excessive cleaning to the limo, including but not limited to beverage spills, vomiting, or smoking will be charged an additional \$200.00 minimum to have the limo professionally cleaned or repaired. Each additional hour past the contracted agreement will be billed at the above agreed upon hourly rate (to include gratuity) and collected up front. All contracts are given a 15 minute grace period for the last contracted hour. Any amount of time over this grace period on the last hour is charged at the hourly rate. Please return a signed copy of this contract with the deposit to ensure your reservation. Cancellations that are made thirty (30) days prior to the contracted date will NOT be refunded their \$100 credit card deposit. By signing below, you agree that the above information is correct and the balance due will be paid at least thirty (30) days prior to contracted pickup date (We will try to contact you 30 days out but it is not our responsibility to ensure you make your payment in full). Failure to comply can result in cancellation of reservation without being notified. Every attempt will be made to provide you with your vehicle and color of choice. Unfortunately, situations beyond our control do happen and it may be necessary to provide another vehicle of equal or greater value to include a change in vehicle exterior color.

**ALL OF OUR VEHICLES ARE NON-SMOKING**

Signature \_\_\_\_\_

Date \_\_\_\_\_